

SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING

(ESTABLISHED & CONTROLLED BY GOVERNMENT OF KERALA)

PAPPANAMCODE, THIRUVANANTHAPURAM - 695018



Students (Conduct and Disciplinary) Code-2012

**(Order No.1210/A3/2012 dated 20th June 2012 of the
Principal, Sree Chitra Thirunal College of
Engineering, Pappanamcode,
Thiruvananthapuram)**



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ENGINEERING**

**STUDENTS (CONDUCT AND DISCIPLINARY)
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PAPPANAMCODE,
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ENGINEERING**
STUDENTS (CONDUCT AND DISCIPLINARY) CODE - 2012

PREAMBLE

The Hon'ble High Court of Kerala in R.P.No.435/2003 has directed all the Universities/ Educational Institutions in Kerala to lay down appropriate rules and regulations to enforce discipline on the campus which will be binding on all the students studying in the University/ Educational Institutions. Accordingly, the College Council of Sree Chitra Thirunal College of Engineering has formulated a code of conduct for students of this college. This code shall be applicable to all students admitted to any academic programme, activity or event of this College. It is the duty and responsibility of each and every student to become acquainted with all the provisions of this code. It is presumed that every student from the date of his/her admission to any of the academic programme/ activity/ event is aware of this code. All the students are required to strictly adhere to this Code as a condition for their admission to this Institution.

Various sections of the code are given here under.

SECTION : 1

TITLE

This code will be titled as **Sree Chitra Thirunal College of Engineering Students (Conduct and Disciplinary) Code 2012.**

SECTION : 2

RESPONSIBILITIES OF THE STUDENTS

It shall be the responsibility of the students:

- i. To report any violation of this Code to the functionaries under this code.
- ii. To access all educational opportunities and benefits available at the College and make good use of them to prosper academically and to develop scientific temper.
- iii. To respect the laws of the country, human rights and to conduct in a responsible and dignified manner at all times.
- iv. To respect the cultural and societal values nurtured and followed by people in this State.
- v. To properly and neatly dressed within the campus, befitting to the dignity of a professional college student. Specific dress codes as per norms are applicable in Laboratories/ Workshops.
- vi. To compulsorily wear ID cards while the students are within the campus.
- vii. To behave both within and outside the College premises decently and befitting to professional institution.
- viii. To read, become familiar with and adhere to this Code and any amendment brought to this Code from time-to-time by the College Council.
- ix. To foster and maintain a vibrant academic, intellectual, cultural and social atmosphere which is consistent with the objectives of the College.

SECTION : 3

PROHIBITED BEHAVIOUR OF THE STUDENTS

- i. Any act that causes or intends to cause psychological, emotional or physical stress and harm to any person/persons.
- ii. Any conduct that causes unauthorized removal, destruction or malicious damage of College property or property under College custody or control and also destroying, removing or maliciously damaging the property of others on College premises or at events/ functions sponsored / organized by the College.
- iii. Disorderly, indecent, obscene or offensive conduct on the premises of the College or causing any damage to property under the control of the College or at events/ functions sponsored/ organized by the College.
- iv. Obstructing or disrupting the educational process by entering into a class/ programme when the class is in session without the permission of the teacher in charge of the class.
- v. Leaving the class, by one who is attending the class, before the class is disbursed or without the permission of the teacher-in-charge of the class.
- vi. Organizing or attending any demonstration or procession or meeting, distributing notices and collecting money for any purpose other than the official ones or other than those for which prior permission of College Principal have been obtained,

- vii. Possessing any banners, flags, posters, pamphlets etc. other than the official ones or disfiguring the walls, doors, windows, furniture etc. with graffiti, bills, engravings etc.
- viii. Engaging in gherao, keeping under captivity or illegally confining any student or official of the College.
- ix. Scribbling or etching or writing on drawing boards, desks or other furniture or on the walls of buildings.
- x. Misplacing articles, furniture or books in the class rooms/ labs/ library.
- xi. Possessing, using, distributing or being under the influence of alcohol, narcotics or other controlled substances on the College campus or at any property owned/ managed by the College.
- xii. Possessing or using any weapon, explosive or anything that can cause injury/ danger to the life and limb.
- xiii. Rashly or negligently driving the vehicles on the College premises.
- xiv. Taking vehicles to areas of College campus where students' vehicles are prohibited.
- xv. Parking vehicles negligently causing obstruction of pedestrian walking/vehicular traffic on the College premises or non-conformation to stipulated parking area for students' vehicles.
- xvi. Sitting at the portico of the main building, Laboratory building etc. and staircase.
- xvii. Ragging, teasing, torturing or misbehavior to any students.

- xviii. Doing fraud or malpractices at examinations or violating the code of conduct of the students, during the examinations.
- xix. Using mobile phones inside the campus (in accordance with the judgement from the Hon'ble High court of Kerala and relevant Government orders)
- xx. Disturbing the peace and tranquility of the campus.
- xxi. Any other conduct which leads to the lowering of esteem of the College in public.

SECTION : 4

DISCIPLINARY SANCTIONS

I Minor Sanctions

- i. **Warning or Reprimand:** This is the least sanction envisaged in this Code. The student engaged in any prohibited behavior will be issued a warning letter, recording the same in the student's record.
- ii. **Tendering Apology:** The student engaged in any prohibited behaviour may be asked to tender an apology for his act undertaking that he shall not indulge in such or any of the prohibited behaviour in future, recording the same in the student's record.
- iii. **Levying of fine:** A fine as decided by the appropriate authority of the college may be levied from the students who engages in any of the prohibited behavior, as applicable.

II Major Sanctions

- i. **Debarring from Examinations:** A student/ group of students may be debarred from writing all/ any/ some of the examinations which forms part of the academic programme for which he/ she has joined.
- ii. **Debarring from participation in the Campus placements:** A student/ group of students may be debarred from participating in the campus recruitments done by the college in part or as a whole.
- iii. **Suspension:** A student may be suspended from the College for violation of any of the provisions of this code. The period of suspension and conditions if any shall be clearly indicated in the communication addressed to the student. The student shall lose his attendance for the period of suspension.
- iv. **Restitution:** Restitution implies reimbursement in terms of money and/or services to compensate for personal injury or damage/ disfiguration to property of the College or any property kept on the premises of the College. The student/group of students may be asked to compensate in money terms for loss that has been caused to any person or property of the College due to the act of vandalism perpetrated by the students. The student/ group of students shall also be liable to put in their service to restore any loss or damage caused to any property and there by bringing it.

v. **Forfeiture:** Any student engaged in any prohibited behaviour shall forfeit his caution deposit.

vi. **Expulsion:** This is the extreme form of disciplinary action and shall be resorted to only in cases where stringent action is warranted either by virtue of this Code or by the laws of the Land. Expulsion is the permanent dismissal of a student from the College. Such a student will not be eligible for readmission to any of the courses of the College.

SECTION : 5

Provision for hearing

i. All minor sanctions and major sanctions except suspension of students for more than 10 working days under clause II(iii) of Section 4 and Expulsion under Clause II(vi) of Section 4 can be made effective without giving an opportunity of hearing to the student/ students.

SECTION : 6

Applicability of laws of Land

i. Any offence committed by a student which would come within the purview of the Indian Penal Code will be reported to the Police for further action, besides initiating action against the student as per the relevant sections in this Code.

ii. Any case of ragging reported or come to the notice will be treated as per the relevant laws enacted.

SECTION : 7

Undertaking by the Students

The students joining any academic program of the college will have to give an undertaking to the effect that he/she will fully comply with the provisions envisaged in this Code in letter and spirit.

SECTION : 8

Amendments to the Code

The College Council of Sree Chitra Thirunal College of Engineering shall have the authority to amend any of the provisions of this Code. The amendments shall be brought to the notice of the students and teachers of the College.

Copy approved for circulation among the students of Sree Chitra Thirunal College of Engineering, Pappanamcode, Thiruvananthapuram 18.

Date:

Sd/-

Principal





SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING
PAPPANAMCODE,
THIRUVANANTHAPURAM-695 018

UNDERTAKING TO BE SUBMITTED BY THE STUDENT
(To be submitted at the time of Admission/ Registration to a Course/Semester)

I do hereby give the undertaking that I will fully comply with the provisions envisaged in the Sree Chitra Thirunal College of Engineering Students (Conduct and Disciplinary) Code 2012, in its letter and spirit and I am fully aware of the disciplinary actions which can be taken against me, if I fail to comply with the provisions of this code.

Signature.....

Name of the student.....

Course/ Semester to which
Admission or registration is sought.....

Admn. No. (if allotted).....

Date:

Counter signed by the Parent

Signature :

Name :

Address :

